

**ROME TOWNSHIP
PLANNING COMMISSION MEETING MINUTES**

December 1, 2022
Rome Township Hall

Vice-Chair, Kevin Fisher, called the meeting to order at 7:00p.m. and led the Pledge of Allegiance to the flag.

ROLL CALL: Kevin Fisher, Matt Minnick, Scott Peters, Leo Oswald, and Bill Millner were all present. Pat Bournes and Rob Apoian were absent.

OTHERS PRESENT: None.

APPROVAL OF MINUTES: Leo Oswald made a motion to approve the October 27, 2022 meeting minutes. Motion seconded by Bill Millner. Motion carried 5-0.

ADDITIONS TO AGENDA: None.

APPROVAL OF AGENDA: Scott Peters made a motion to approve the agenda for December 1, 2022, motion seconded by Matt Minnick, motion carried 5-0.

PUBLIC COMMENT: None

TOWNSHIP BOARD REPRESENTATIVE REPORT: Leo Oswald informed the Planning Commission that they have approved the purchase of the AED for the Rome Township Hall. The Board has also set a date to meet with the Lenawee County Road Commission. The Supervisor was going to check into getting someone to do some grading in the cemeteries on Forrister and in Rome Center. It also believed that the Road Commission has some responsibilities regarding the road named "Cemetery Road" which leads to the Rome Center Cemetery.

PLANNING COMMISSION CHAIR REPORT: Chairperson Rob Apoian was not present. No Report.

ORDER OF BUSINESS

1. Review and Approve 2023 Planning Commission Meeting Dates.

Matt Minnick presented the Planning Commission with the Rome Township 2023 calendar, which reflected the 2023 Planning Commission meeting dates.

The dates are as follows:

January 26, 2023

February 23, 2023

March 23, 2023

April 27, 2023

May 25, 2023

June 22, 2023

July 27, 2023

August 24, 2023

September 28, 2023

October 26, 2023

December 7, 2023

Scott Peters made a motion to approve the 2023 Planning Commission Calendar. Motion seconded by Leo Oswald. Motion carried 5-0.

2. Discussion Regarding Special Use Permits.

Matt Minnick expressed some concern to the Planning Commission regarding the lack of tracking of Special Use Permits. He questioned if the Board has any information regarding approved Special Use Permits and addresses associated with them. Matt Minnick informed the Planning Commission that he has records of Special Use Permits that were approved while he was Secretary. After a lengthy discussion Scott Peters made a motion to have the Rome Township Board look into digitizing the Townships Processes and files. Motion seconded by Bill Millner. Motion carried 5-0.

MEETING DATES: The next Planning Commission meeting will take place January 26, 2023 at 7:00pm.

PUBLIC COMMENT: None

ADJOURNMENT: Scott Peters moved to adjourn at 7:48pm. Seconded by Bill Millner, motion carried 5-0.



Matt Minnick
Secretary
Rome Township Planning Commission

Robert Apoian, MD
Chairman
Rome Township Planning Commission