

# **ROME TOWNSHIP PLANNING COMMISSION MEETING MINUTES**

**January 27, 2022**  
Rome Township Hall

Chair, Rob Apoian, called the meeting to order at 7:00p.m. and led the Pledge of Allegiance to the flag.

**ROLL CALL:** Rob Apoian, Matt Minnick, Leo Oswald, Kevin Fisher & Pat Bournes were all present. Scott Peters & Bill Millner were absent.

**OTHERS PRESENT:** None.

**APPROVAL OF MINUTES:** Leo Oswald made a motion to approve the December 2, 2021 meeting minutes, motion seconded by Pat Bournes, motion carried 5-0.

**ADDITIONS TO AGENDA:** None.

**APPROVAL OF AGENDA:** Pat Bournes made a motion to approve the agenda for January 27, 2022 meeting agenda, motion seconded by Leo Oswald, motion carried 5-0.

**PUBLIC COMMENT:** None.

**TOWNSHIP BOARD REPRESENTATIVE REPORT:** Leo Oswald updated the Planning Commission on what the Township Board has been working on. Since the last PC meeting the Township Board has had three (3) meetings. At it's December 9<sup>th</sup> meeting the Township Board decided to supply Township Officers with identification badges. Dover Township has been using crushed limestone on dirt roads and has been seeing some good results. The Board is looking into purchasing the BS&A Software (used by most municipalities and the State of Michigan). Leo and Roxann meet with the accountant and decided to use Saylor's accounting firm for consultation on account problem. The board has closed the Onsted State Bank Visa account and have opened a new account with TLC. They discussed scheduling a budget meeting and he also explained the Planning Commission proposed budget to the Board. At it's January 13<sup>th</sup> meeting the Board reviewed the BS&A Software estimate. Leo discussed a Cemetery webinar that is on the MTA website. Discussed the possibility of recording Board meetings. The Board also scheduled a Special Meeting for the budget on January 18<sup>th</sup>. At the January 18<sup>th</sup> meeting the Board reviewed the budget and reviewed the Fire Department cost calculations. Leo also informed the PC that a budget review/approval meeting will take place at 6:30pm at the February Township Board meeting.

**ZONING BOARD OF APPEALS REPRESENTATIVES REPORT:** No Meeting.

**ZONING ADMINISTRATORS REPORT:** Not present.

**PLANNING COMMISSION CHAIR REPORT:** Chairperson Rob Apoian asked if the board had made any decisions regarding adding money to the cemetery budget.

**ORDER OF BUSINESS**

**1. Election of Officers.**

Leo Oswald made a motion to table this until the full Planning Commission is present, Pat Bournes seconded, motion carried 5-0.

**2. Continue reviewing Rome Township Zoning Ordinance**

**(Continuing on Page 35 – Article 11.25 – Uses by Special Approval).**

Sections 11.25 – 11.40 were reviewed by the Planning Commission and no changes were recommended.

**MEETING DATES:** The next Planning Commission meeting will take place February 24, 2022 at 7:00pm.

**PUBLIC COMMENT:** None

**ADJOURNMENT:** Pat Bournes moved to adjourn at 8:15pm. Seconded by Leo Oswald, motion carried 5-0.



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Matt Minnick  
Secretary  
Rome Township Planning Commission

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Robert Apoian, MD  
Chairman  
Rome Township Planning Commission