

## Rome Planning Commission Meeting

Date: May 28, 2013

Members Present: Betty Jo Halliwill, Kevin Fisher, Kevin Irwin, Mike Griffith, Matthew Zellen, and Jeff Elwell.

1. Pledge of alliance
2. Agenda Approval
  - a. 1<sup>st</sup> Mike Griffith
  - b. 2<sup>nd</sup> Kevin Fisher
3. Zoning Administrator
  - a. Richard Yieder advising he had seven visits. Small discussion of the visits
4. Betty Jo Halliwill
  - a. Advising Richard is resigning as of June 1
  - b. Rick Arnold has been hired as the new zoning administrator.
  - c. Matthew Zellen requesting that Betty Jo follow up with the Township board on the current opening on the planning commission.
5. Zoning Board of Appeals
  - a. Discussion reference the need. It was requested of Betty Jo to take the need back to the township board to discuss need of the board of appeals. It will remain on the agenda at this time.
6. Secretary appointment for the planning commission
  - a. Nomination for Kevin Irwin
    - i. 1<sup>st</sup> Kevin Fisher
    - ii. 2<sup>nd</sup> Betty Jo Halliwill
    - iii. Vote 5 for, 0 against
7. Supervisor Alfred Boggs
  - a. Provided each of the members with copies of permit use examples from different townships from the state of Michigan.
8. Public comment
  - a. Tim Chiquotte 5756 N Hawkins Rd
    - i. Requesting a change in the current special use permit approved for his business.
    - ii. Matthew Zellen advising he will need to apply for a new special use permit for his proposed changes.
  - b. Harvey Warwick
    - i. Advising the commission that the township board has budgeted enough funds for the planning commission to meet every month if needed. Harvey is asking for the commission to meet every month to update the current special use permits and any corresponding articles.

- ii. Motion made by Kevin Irwin to schedule a meeting for June 25, 2013
    - 1. 1<sup>st</sup> Kevin Fisher
    - 2. 2<sup>nd</sup> Kevin Irwin
    - 3. Vote 5 for, 0 against
  - c. Jeff Elwell
    - i. Suggestion for the township to place a yard sign with information with up and coming events and meetings.
- 9. Motion to adjourn
  - a. 1<sup>st</sup> Jeff Elwell
  - b. 2<sup>nd</sup> Kevin Irwin