

AGENDA
ROME TOWNSHIP PLANNING COMMISSION MEETING
April 28, 2022

CALL TO ORDER

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of March 24, 2022 Meeting Minutes**
- 4. Additions to Agenda**
- 5. Approval of Agenda**
- 6. Public Comment**

REPORTS

- 1. Township Board Representative**
- 2. Planning Commission Chairperson**

ORDER OF BUSINESS

- 1. Review Special Use Permit Application for 4210 N. Hawkins Hwy.**
 - a. Schedule Public Hearing for Special Use Permit Application.**
- 2. Continue review of Rome Township Solar Energy Ordinance.**

PUBLIC COMMENT

PLANNING COMMISSION MEETING DATE – May 26, 2022 @ 7:00pm.

ROME TOWNSHIP BOARD MEETING DATE – May 12, 2022 @ 7:00pm.

ADJOURNMENT

Enc:

March 24, 2022, Meeting Minutes

Rome Township Solar Energy Ordinance DRAFT #1

Rome Township Planning Commission Term Limits Chart

Special Use Application for 4210 N. Hawkins Hwy.

**ROME TOWNSHIP
PLANNING COMMISSION MEETING MINUTES**

March 24, 2022
Rome Township Hall

Chair, Rob Apoian, called the meeting to order at 7:00p.m. and led the Pledge of Allegiance to the flag.

ROLL CALL: Rob Apoian, Matt Minnick, Leo Oswald, Kevin Fisher, Bill Millner & Pat Bournes were all present. Scott Peters was absent.

OTHERS PRESENT: None.

APPROVAL OF MINUTES: Leo Oswald made a motion to approve the February 24, 2022 meeting minutes, motion seconded by Pat Bournes, motion carried 6-0.

ADDITIONS TO AGENDA: None.

APPROVAL OF AGENDA: Leo Oswald made a motion to approve the agenda for March 24, 2022, motion seconded by Bill Millner, motion carried 6-0.

PUBLIC COMMENT: None.

TOWNSHIP BOARD REPRESENTATIVE REPORT: Leo Oswald updated the Planning Commission on what the Township Board has been working on. Julie Moore (running for Lenawee County State Representative) introduced herself to the Rome Township Board. Kevin Fisher and Scott Peters were reappointed to the Planning Commission for a three-year term, expiring in 2025. Scott Peters discussed a meeting with the Lenawee County Road Commission. The Board also continued discussion regarding cemeteries.

ZONING BOARD OF APPEALS REPRESENTATIVES REPORT: No Meeting.

ZONING ADMINISTRATORS REPORT: Not present.

PLANNING COMMISSION CHAIR REPORT: Chairperson Rob Apoian asked how the Board was coming along with signs for the cemeteries.

ORDER OF BUSINESS

1. Start process of creating the Rome Township Solar Energy Ordinance.

The Planning Commission was presented with examples of Solar Energy Ordinances from Adrian Township and Raisin Township. It was decided that the Adrian Township Ordinance best fits what Rome Township is looking for regarding an Ordinance. Matt Minnick will generate a draft Rome Township Solar Energy Ordinance for review at the Planning Commission's next (April) meeting. The Ordinance will then be reviewed by the Commission and additional changes can be made.

2. Continue reviewing Rome Township Zoning Ordinance (Continuing on Page 47 – Article 11.40 – Industrial Performance Standards). Tabled.

3. Review Rome Township Land Use Map. Tabled.

MEETING DATES: The next Planning Commission meeting will take place April 28, 2022 at 7:00pm.

PUBLIC COMMENT: None

ADJOURNMENT: Leo Oswald moved to adjourn at 7:58pm. Seconded by Kevin Fisher, motion carried 6-0.



Matt Minnick
Secretary
Rome Township Planning Commission
Commission

Robert Apoian, MD
Chairman
Rome Township Planning

ROME TOWNSHIP LENAWEE COUNTY, MICHIGAN

SOLAR ORDINANCE

An ordinance to amend The Rome Township Zoning Ordinance by adding Article Seventeen (17) regarding large and small solar energy facilities (Solar Farms) within the Township, and addition of associated definitions to Article Fifteen (15).

The Township of Rome ordains:

Section 1, Amendment to The Rome Township Zoning Ordinance

The Rome Township Zoning Ordinance is amended by adding Article 17, Large and Small Solar Energy Facility, as follows:

17.05 Large Solar Energy Facility (Solar Farm)

The purpose of this Section is to establish minimum requirements and regulations for the siting, installation, operation, repair, decommissioning, and removal of large solar energy facilities (hereafter referred to as Solar Farms), as defined in Article 15, while promoting the safe, effective, and efficient use of such energy facilities as a conditional use in specified zoning districts. The following requirements shall to all Solar Farms:

A. Location

All Solar Farms are limited to Agricultural and Industrial Districts.

B. Regulations and design standards

All Solar Farms shall comply with the following minimum regulations and design standards.

1. Design Standards

a. Minimum Lot Size

No Solar Farm shall be erected on any Zoning lot less than twenty (20) acres in size (as defined in Article 15).

b. Maximum Height

The maximum height for a solar panel shall be four-teen (14) feet. The maximum height of a Power Switchyard (as defined in Article 15) shall not exceed the minimum height needed to tie into electric transmission lines. The height of all other buildings and accessory structures shall comply with the maximum building height requirements of the applicable zoning district in which the Solar Farm is located, as listed in

Article 4. The height of required lightning rods attached to the Power Switchyard or Solar Farm related equipment shall not be subject to the foregoing height limitations. The height of lightning rods shall be limited to that height necessary to protect the Power Switchyard and Solar Farm equipment lightning.

c. Setbacks

Solar Farm facilities and related structures and components shall be set back a minimum of one hundred feet (100') from all lot lines. In addition, Solar Farm solar arrays and other structures must be located at least three hundred (300) feet from the road right-of-way along US-223; three hundred (300) feet from the road right-of-way along all other roadways, public and private; and three hundred (300) feet from any lot line adjacent to all existing Residential (R), Urban Residential (R-1), and Multiple-Family Residential (R-2) District land and any lot line adjacent to an existing residence at the time the Solar Farm is granted conditional use approval, unless the zoning lot is comprised of a portion of the lot containing the residence. Additional setbacks may be required to mitigate noise and glare impacts, or to provide for designated road or utility corridors, as identified through the review process.

d. Safety/Access

1. Security fencing shall be installed around the Solar Farm as follows:
Fencing to be a minimum of six (6) feet and a maximum of eight (8) feet in height; fencing to be located inside the perimeter of screening, if any. Knox boxes and keys shall be provided at locked entrances for emergency personnel access.
2. Appropriate warning signage shall be placed at the entrance and perimeter of the Solar Farm.

e. Noise

No component of any Solar Farm shall produce noise that exceeds any of the following limitations. Adequate setbacks shall be provided to comply with these limitations.

1. Fifty (50) dBA, as measured at the property line of any adjacent Residential (R), Urban Residential (R-1), and Multiple-Family (R2) District zoned land in existence at the time of Solar Farm is granted conditional user approval.
2. Forty-five (45) dBA, as measured at any neighboring residence in existence at the time the Solar Farm is granted conditional use approval, between the hours of nine p.m. (9pm) and seven a.m. (7am)
3. Sixty (60) dBA, as measured at the lot lines of the project boundary.

f. Visual Appearance

1. Solar Farm buildings and accessory structures shall, to the extent reasonably possible, use materials, colors, and textures that will blend the Solar Farm into the existing environment.

2. The perimeter of Solar Farm facilities shall also be screened and buffered by installed evergreen vegetative plantings whenever existing natural forest vegetation does not otherwise continuously obscure the Solar Farm's entire lot perimeter from adjacent parcels, subject to the following requirements:
 - a. Unless screened and buffered at all times by natural forest vegetation having a substantially similar obscuring effect of an evergreen vegetative buffer installed pursuant to this Section, a continuous evergreen vegetative buffer shall be installed and maintained at all times at the perimeter of all Solar Farms.
 - b. The evergreen vegetative buffer shall be composed of evergreen trees or shrubs that at planting shall be a minimum of six (6) feet in height. The evergreen trees or shrubs shall be spaced no more than then (10) feet apart on center (from the central truck of one plant to the central trunk of the next plant). Within five (5) years of planting, required evergreen vegetative screening shall be no less than fifteen (15) feet tall.
 - c. Failure to continuously maintain the required evergreen buffer shall constitute a violation of this Ordinance and sufficient grounds for revocation of any conditional use permit previously granted.
 - d. An alternate screening method may be considered for approval by the Planning Commission as long as it has a substantially similar obscuring effect of an evergreen buffer.
 - e. If the Solar Farm is not visible from any road and if the Solar Farms is not visible from any existing residence, the screening requirements may be modified at the discretion of the Planning Commission.
3. Lighting of the Solar Farm shall be limited to the minimum necessary, supplied with down lighting, and in no case shall any illumination from such lighting extend beyond the perimeter of the Solar Farm. A photometric study may be used to make this determination.
4. No Solar Farm shall produce glare that would constitute a nuisance to occupants of neighboring properties or to persons traveling neighboring roads. Upon written notice from the Zoning Administrator, or such other person designated by the Township Board, to the owners of the Solar Farm that glare from the Solar Farm is causing a nuisance to occupants of neighboring property or to persons traveling neighboring roads, the owner of the Solar Farm shall have a reasonable time (not to exceed 6 months) from the date of such notice to remediate the glare.

g. Medium Voltage Cable

All medium voltage cable (as defined in [Section 2.1](#)) within the project boundary shall be installed underground, unless determined otherwise by the Planning Commission because of severe environmental constraints (e.g. wetlands, cliffs, hard bedrock), and except for Power Switchyards (as defined in [Section 2.2](#)) or area within a substation. All electrical interconnections and distribution components must comply with all applicable codes and public utility requirements.

2. Local, State and Federal Permits

A Solar Farm shall be required to obtain all necessary permits from the Michigan Department of Environmental Quality and any applicable municipal, county, state, or Federal permits.

3. Agreements/ Easements

If the Zoning Lot (as defined in [Section 2.2](#)) on which the project is proposed is to be leased, rather than owned, by the owner of the Solar Farm, all property within the project boundary must be included in a recorded easement(s), lease(s), or consent agreement(s) specifying the applicable users for duration of the project. All necessary, leases, easements, or other agreements between the owner of the Solar Farm and property owners must be in place prior to commencing construction, unless specified otherwise by the conditional use permit.

C. Permit Applications

An application for a special use permit to establish a Solar Farm must include a complete description of the project and documentation to sufficiently demonstrate that the requirements set forth in [Section 6.49.B.1](#) will be met. Supporting documentation for addressing the review criteria of [Section 6.49.D](#) and Article 6 (special provisions) is also to be provided. The planning commission and township board may require any information reasonably necessary to determine compliance with this ordinance. The application must also be accompanied by detailed site plans, drawn to scale and dimensioned and certified by a registered engineer licensed in the State of Michigan, displaying the following information:

1. All lot lines and dimensions, including a legal description of each lot or parcel comprising the Solar Farm.
2. Names of owners of each lot or parcel within Rome Township that is proposed to be within the Solar Farm.
3. Vicinity map showing the location of all surrounding land uses.
4. Location and height of all proposed Solar Array(s), buildings, structures, electrical tie lines and transmission lines, security fencing, and all above-ground structures and utilities associated with a Solar Farm.
5. Horizontal and vertical (elevation) to scale drawings with dimensions that show the location of the proposed solar array(s), buildings, structures, electrical tie lines and transmission lines, security fencing and all above ground structures and utilities on the property.

6. Location of all existing and proposed overhead and underground electrical transmission or distribution lines within the Solar Farm and within 1,000 feet of the outside perimeter of the Solar Farm.
7. Proposed setbacks from the solar array(s) to all existing and proposed structures within the Solar Farm.
8. Land elevations for the solar array(s) location and the relationship to the land elevations of all existing and proposed structures within the Solar Farm.
9. Access driveways within and to the Solar Farm, together with a detailed narrative regarding dimensions, composition, and maintenance of each proposed driveway. All access drives shall be subject to Lenawee County Department of Transportation approval and shall be planned so as to minimize the use of lands for that purpose.
10. Planned security measures to prevent unauthorized trespass and access and to warn of potential dangers during the construction, operation, removal, maintenance, or repair of the Solar Farm.
11. A written description of the maintenance program to be used for the solar array(s) and other components of the Solar Farm, including decommissioning and removal when determined by the Township to be obsolete, uneconomic, or abandoned. The description shall include maintenance schedules, types of maintenance to be performed, and decommissioning and removal procedures and schedules if the Solar Farm becomes obsolete, uneconomic, or abandoned.
12. A copy of the manufacturer's safety measures.
13. Planned lighting protection measures.
14. Additional detail(s) and information as required by the conditional use permit requirements of the Zoning Ordinance, or as required by the Planning Commission.

It is preferred that any related special use permit applications for substations or new transmission lines be considered in conjunction with the special use permit application for the Solar Farm; however, if the details of those improvements are not available at the time of application for the Solar Farm, they may be considered later, through subsequent special use permit review. At a minimum, the intended route for connecting to the power grid and the alternative locations of any substation shall be disclosed with the application for the Solar Farm.

Due to the complexity of Solar Farm projects, the Township may require a development agreement or other appropriate instruments to address taxing, property assessment, de-commissioning bond, and other related issues not addressed by this Section. A development agreement may be required as a condition of the permit and must be approved by the Township Board prior to commencing construction.

D. Provisions for Special Use permit review

In addition to the standards set forth for special use approval in Article 6, additional consideration shall be given to the following:

1. **Project Rational.** Project rationale, including estimated construction schedule, project life, phasing, and likely buyers or markets for the generated energy.
2. **Siting Considerations.** Siting considerations, such as avoiding areas/locations with a high potential for biological conflict such as areas of environmental concern, parks, trails, special management areas or important wildlife habitat or corridors; avoiding visual corridors that are prominent scenic viewsheds; avoiding areas of erodible slopes and soils, where concerns for water quality, land-slide, severe erosion, or high storm runoff potential have been identified; and, avoiding known sensitive historical, cultural or archeological resources.
3. **Wildlife Habitat Areas and Migration Patterns.** Specifically include information on any use of the site by endangered or threatened species and whether the project is in a biologically significant area. If threatened or endangered species exists in the area, consultation with the Michigan Departments of Natural Resources and Environmental Quality will be necessary.
4. **Environmental Analysis.** The planning commission may require an analysis of impacts to historic, cultural, or archeological resources, soil erosion (water and wind), flora, and water quality and water supply in the area, when there is reason to believe that adverse impacts to such may occur.
5. **Hazardous Waste.** As applicable, the application must include plans for the spill prevention, clean-up, and disposal of fuels, oils, and hazardous wastes.
6. **Transportation Plan for Construction and Operation Phases.** Proof of an agreement with the Lenawee County Road Commission and the Michigan Department of Transportation (if applicable) regarding any construction phase of the project is required.
7. **Public Safety.** Identify and address any known or suspected hazards to adjacent properties, public roadways, communities, aviation, etc., that may be created by the project.
8. **Decommissioning Plan.** Describe the decommissioning and final land reclamation plan to be followed after the anticipated useful life, or abandonment, or termination of the project, including evidence of proposed commitments with affected parties (i.e., Township, any lessor or property owner, etc.) that ensure proper final reclamation of the Solar Farm. Among other things, revegetation and road repair activities should be addressed in the plan. Under this plan, all structures and facilities shall be removed, including any structures below-grade, and removed offsite for disposal. No concrete, piping and other materials may be left in place. The ground must be restored to its original condition within 180 days.

E. Application Escrow Account

An escrow account shall be deposited with the Township by the applicant when the applicant applies for a conditional use permit for a Solar Farm. The monetary amount deposited by the applicant in escrow with the Township shall be the amount estimated by the Township to cover all reasonable costs and expenses associated with the special use permit review and approval process, which costs shall include, but are not limited to, reasonable fees of the Township Attorney, Township Planner and Township Engineer, as well as costs for any reports or studies that are reasonably related to the zoning review process for the application. Such escrow amount shall be in addition to any filing or application fees established by resolution. At any point during the review process, the Township may require that the applicant place additional funds into escrow with the Township if the existing escrow amount deposited by the applicant is deemed insufficient by the Township. If the escrow account needs replenishing and the applicant refuses to do so promptly, the review process shall cease unless and until the applicant makes the required additional escrow deposit.

F. Decommissioning Escrow Account

If a special use permit is approved pursuant to this section, the Township shall require security in form of a cash deposit, or surety bond acceptable to the Township, which will be furnished to the Township to ensure full compliance with this section and all conditions of approval. When determining the amount of each required security, the Township may also require an annual escalator or increase based on the Consumer Price Index (or the equivalent or its successor). Such financial guarantee shall be deposited or filed with the Township Clerk after a special use permit has been approved but before construction commences on the Solar Farm. At a minimum, the financial security shall be in an amount determined by the Township to be reasonably sufficient to restore the property to its previous condition prior to construction and operation of the Solar Farm. Such financial security shall be kept in full force and effect during the entire time that the Solar Farm exists or is in place, and such financial security shall be irrevocable and non-cancelable.

G. Code Compliance

Construction of a Solar Farm shall comply with the National Electric Code and any applicable State Building Codes as a condition of any special use permit under this section.

H. Certified Solar Array Components

Components of a Solar Farm shall be approved by the Institute of Electrical and Electronics Engineers (IEEE), Solar Rating and Certification Corporation

(SRCC), Electronic Testing Laboratories (EIL), or other similar certification organization acceptable to the Township.

I. Solar Access

The Township makes no assurance of solar access other than the provisions contained within this Section. The applicant may provide evidence of covenants, easements, or similar documentation for abutting property owners providing access to solar energy for the operation of a Solar Farm.

17.10 Small Solar Energy Facility

Notwithstanding other provisions of this Section of the Ordinance, Small Roof-Mounted or Ground-Mounted Solar Energy Facilities shall be considered a permitted use in all zoning districts as an accessory to a principal use. A Small Solar Energy Facility (**as defined in Section 2.2**) shall be required to have appropriate building permits.

- A. All Small Solar Energy Facilities are subject to the following minimum requirements:
1. A small solar energy facility shall provide power for the principal use and/or accessory use of the property on which the small solar energy facility is located and shall not be used for the generation of power for the sale of energy to other users, although this provision shall not be interpreted to prohibit the sale of excess power generated from time to time to the local utility company.
 2. A small solar energy facility connected to the utility grid shall provide written authorization from the local utility company to Rome Township acknowledging and approving such connection.
 3. A roof-mounted facility may be mounted on a principal building or accessory building. A roof-mounted facility whether mounted on the principal building or accessory building, may not exceed the maximum principal building height or accessory building height specified for the building type in the underlying zoning district. In no instance shall any part of the small solar energy facility extend beyond the end of the room.
 4. A ground-mounted facility shall not exceed a height of fourteen (14) feet.
 5. The surface area of a ground mounted facility, regardless of the mounted angle, shall be calculated as part of the overall lot coverage.
 6. A ground-mounted facility or facility attached to an accessory building shall not be located within the required front yard setback.
 7. The minimum ground-mounted small solar energy facility setback distance from the property lines shall be equivalent to the principal building setback of the underlying zoning district.

8. All mechanical equipment associated with and necessary for the operation of the small solar energy facility shall comply with the following:
 - a. Mechanical equipment shall be screened from any adjacent property that is residentially zoned or used for residential purposes. The screen shall consist of shrubbery, trees, or other non-invasive plant species which provides a visual screen. At least fifty percent (50%) of plants must be evergreen. In lieu of a planting screen, a decorative fence meeting the requirements of [Section 4.12](#) and that is at least fifty percent (50%) opaque may be used.
 - b. Mechanical equipment shall not be located within the minimum front yard setback of the underlying zoning district.
 - c. Mechanical equipment for ground-mounted facilities shall comply with the setbacks specified for principal structures in the underlying zoning district.
9. Solar panels shall be placed such that concentrated solar radiation or glare shall not be directed onto nearby properties or roadways.
10. All power transmission lines from a ground-mounted small solar energy facility to any building or other structure shall be located underground.
11. A small solar energy facility shall not be used to display advertising, including signage, streamers, pennants, spinners, reflectors, ribbons, tinsel, balloons, flags, banners, or similar materials. The manufacturers and equipment information, warning, or indication of ownership shall be allowed on any equipment of the solar energy facility provided they comply with the prevailing sign regulations.
12. The design of the small solar energy facility shall conform to applicable industry standards. A building/zoning permit shall be obtained prior to construction. In the case of a roof-mounted facility, the existing roof structure and the weight of the facility shall be taken into consideration when applying for a small solar energy facility permit. All wiring shall comply with the applicable version of Michigan's construction codes. The local utility provider shall be contacted to determine grid interconnection and net metering policies. The Applicant shall submit certificates of design compliance obtained by the equipment manufacturer from a certifying organization and any such design shall be certified by an Engineer registered in the State of Michigan.
13. The small solar energy facility shall comply with all applicable Township ordinances and codes to ensure the structural integrity of such facility.
14. Before any construction can commence on any small solar energy facility the property owner must acknowledge that they are the responsible party for owning/leasing and maintaining the solar energy facility.
 - a. If a ground-mounted small solar energy facility is removed, any earth disturbance because of the removal of the ground mounted facility shall be graded and seeded.
 - b. If a ground-mounted small solar energy facility has been abandoned (meaning not having been in operation for a period of six (6) months) or is defective or is deemed to be unsafe by the

Building Inspector, the facility shall be required to be repaired by the Owner to meet federal, state, and local safety standards, or be removed by the property owner within the time period allowed by the Building Inspector. If the Owner fails to remove or repair the defective or abandoned small solar energy facility, the Township may pursue legal action to have the facility removed at the Owner's expense.

- c. The Township makes no assurance of solar access other than the provisions contained within this Section. The applicant may provide evidence of covenants, easements, or similar documentation for abutting property owners providing access to solar energy for the operation of a solar energy facility.

Section 3. Amendment to Article 15

Article 15 of the Rome Township Zoning Ordinance is amended by adding the following Sections:

Section 15.140 – Solar Energy Facility.

An energy generating facility consisting of one or more solar panels and associated equipment including, but not limited to:

15.140.a. Large Solar Energy Facility (Solar Farm). A Solar Farm is a utility-scale facility that converts sunlight into electricity by photovoltaics (PV) or experimental solar technologies. Any ground-mounted facility that covers more than 10,000 square feet is included in this definition.

15.140.b. Small Solar Energy Facility. A small solar energy facility is accessory to principal residential or small business use and converts sunlight into electricity by photovoltaics (PV) or experimental solar technologies. The sale and distribution of excess available energy shall be incidental and not the primary purpose of the facility. For ground-mounted facilities, the total area covered by solar arrays shall not exceed 10,000 square feet.

15.140.c. Photovoltaics (PV). A technology that converts light directly into electricity.

15.140.d. Power Switchyard. The structure needed to tie the solar energy facility to the electric transmission lines.

15.140.e. Medium Voltage Cable. 34.5 kV lines which provide electricity to homes.

15.140.f. Zoning Lot. Provided that the owner(s) of any number of contiguous lots, or contiguous portions of lots, may have as many of said contiguous lots, or contiguous portions of lots, considered as a single lot for the purpose of this Ordinance as they so elect, and in such case the outside perimeter of said group of lots or portions of lots shall constitute the front, rear, and side lot lines thereof. This definition shall apply only to the siting of a Solar Farm.

Section 4. Severability.

If any section, subsection, subparagraph, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 5. Repeal.

All ordinances or parts of ordinances in conflict with this Ordinance are repealed.

DRAFT

Rome Township Planning Commission Term Limits

[illegible]

If you have any questions on completing this application, please call the Rome Township Zoning Administrator at (517) 467-2231, or the Rome Township Clerk at (517) 605-5163.

Application for Special Use Permit

Fully completed application, fee, and all related documents must be returned to the Rome Township Clerk at least **four (4) weeks prior** to the Planning Commission Meeting. **Please Include the \$ 60 Fee**

*****Return to the Rome Township Clerk, 10550 Woerner Rd, Onsted, MI 49265*****

1. Applicant Information

Name of Applicant Nickolas Anthony Leslie Phone 517-745-8162

Address 4210 North Hawkins Hwy Fax _____

City Manitou Beach State Michigan Zip 49253

(If the applicant is not the property owner, a letter signed by the owner agreeing to the Special Use Permit must be included with the application)

Owner of Parcel (if different than applicant)

Phone _____

Address _____ Fax _____

City _____ State _____ Zip _____

Provide names and addresses of any other person having a legal or equitable interest in the property

None

2. Property Information

Street or Street Address 4210 N Hawkins Hwy This property is located
between Rome Road and Hwy- US 223 street, on the
North South East West side of the street, (circle one).

Number of acres Eleven acres

Legal Description of the property (may be on a separate sheet attached to this application)

See attachment (Exhibit A)

3. Purpose of Request (describe briefly the nature of your request)

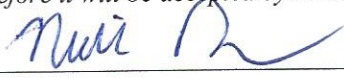
Requesting zoning permission to operate a small business out of my home. The business will be Firearms Sales. In applying for my Federal Firearm License, I was advised I must request zoning approval to operate my small business from my home. This would be appointment only sales.

4. Attachments

- Development Site Plan
- Architectural Renderings
- Legal Description (if separate)

Township of Rome
Robin Robertson, Clerk
9212 Woerner Road
Onsted, MI 49265 (517) 605-5163
www.rometownship.org

This application shall be completed in full and accompanied by all supporting data and the application fee before it will be accepted by the Rome Township Clerk.


Signature of Applicant

3-12-2022

Date

Signature of Owner (if different than applicant)

Date

Review Guidelines for Special Use Permits

A. Required Information

A special use is a use other than a permitted use within a particular zoning district, which has characteristics that may adversely affect the surrounding area. It is authorized only if certain standards are met and after review and approval by the Planning Commission and the Rome Township Board.

The application shall be accompanied by a site plan, which shall contain the following information:

- The name of the applicant, scale used, a north arrow, the date prepared, and the name and address of the preparer if other than the applicant;
- All property boundaries and dimensions thereof; the location and use of all existing and proposed structures;
- The location of all existing and proposed streets, parking lots, driveways, utilities and other improvements to be constructed or used as a part of the project;
- The current zoning classifications on the subject property and all adjacent property.

Specific Requirements Section 11.35D Rome Township Zoning Ordinances are as follows:

- Name of applicant and owner of premises.
- Legally recorded description of premises.
- Description of proposed use, including parking facilities, if required, and any exceptional traffic situation that the use may occasion.
- Sketch drawn to approximate scale showing size of building or structure and location on premises.
- Sewage and waste disposal and water supply facilities existent or proposed for installation.
- Use of premises on all adjacent properties.
- A statement by applicant appraising the effect of the proposed use on adjacent properties and the general development of the neighborhood.

B. In reviewing the application and site plan and in approving, disapproving, or modifying the Planning Commission shall be governed by the following standards:

- Whether the sewage disposal facilities and water supply will be safe and adequate.
- Whether the location, use, and the nature of the operation will be in conflict with the primary permitted uses of the district or neighborhood.
- Whether the use will be more objectionable to adjacent and nearby properties than the operation of the primary uses of the district by reason of traffic, noise, vibration, dust, fumes, smoke, odor, fire hazard, glare, flashing lights, or disposal of waste or sewage.
- Whether the use will discourage or hinder the appropriate development and use of adjacent premises and neighborhood.
- Whether the use will create a major traffic problem or hazard.

Township of Rome
Robin Robertson, Clerk
9212 Woerner Road
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- Whether the use is compatible with adjacent uses of land.
- Whether the use is consistent with, and promotes the intent and purpose of the ordinance.
- Whether the use is compatible with the natural environment.
- Whether the use is consistent with the capacities of public services and facilities affected by the proposed use.
- Whether the use protects the health, safety and welfare.

Site plans submitted for uses prescribed in Subsection 11.35D (2) shall have additional requirements.
Please contact the Rome Township Clerk for further information.

EXHIBIT A

The North 1/2 of the Southeast 1/4 of the Southeast 1/4 of Section 18, Town 6 South, Range 2 East, EXCEPTING THEREFROM all that part of the Southeast 1/4 of Section 18, Town 6 South, Range 2 East, described as beginning on the East line of Section 18, aforesaid, 661.26 feet North 01°34'25" East from the Southeast corner of said Section 18; thence North 88°23'22" West 1322.71 feet along the South line of the North 1/2 of the Southeast 1/4 of the Southeast 1/4 of said Section 18; thence North 01°40'20" East 300.00 feet along the West line of the Southeast 1/4 of the Southeast 1/4 of said Section 18; thence South 88°23'22" East 1256.20 feet; thence North 49°19'13" East 44.58 feet; thence South 88°23'22" East 33.00 feet; thence South 01°34'25" West 330.00 feet along the East line of said Section 18 to the point of beginning.

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Applicant Checklist for Special Use Permits

1. A Special Use Permit application package is available from the Rome Township Clerk. The application shall be completed in full with the appropriate fee to this office.
2. The application package consists of one (1) applicant checklist, one (1) application form, one (1) review guidelines form, and one (1) sample site plan.
3. Special Use Permits are permits that allow for uses of land that require individual review and restriction in order to ensure compatibility with the surrounding area, public services and facilities, and adjacent land uses.
4. Applications for special use permits shall be submitted to the Rome Township Clerk. Each application shall be accompanied by the payment of a fee.
5. An application for a special use permit shall include a site plan as specified in 11.35 of the Zoning Ordinance.
6. It is your responsibility to ensure that the PUD plan is complete. An incomplete PUD plan may take additional time to review.
7. The application will be forwarded to the Planning Commission for a public hearing.
8. Planning Commission meetings are held the fourth Tuesday of every month, beginning in the Rome Township Hall at 7:00 p.m.
9. A notice of the public hearing must be published at least fifteen (15) days before the public hearing. As a general rule, the Rome Township Clerk must receive the application **at least** four (4) weeks prior to the Planning Commission meeting.
10. You will receive a notice in the mail, and you are expected to attend the Planning Commission meeting.
11. The Planning Commission, upon approving the final development plan, will forward the project to the Rome Township Board.
12. It is your responsibility to review the appropriate sections of the Zoning Ordinance, Section 11.25 USES BY SPECIAL APPROVAL and Section 11.35 SITE PLAN REVIEW.
13. Lot identification must be posted at site prior to review of Zoning Administrator
14. Failure to comply with guidelines of Special Use Permit could result in additional fees.