

# Rome Township Board Meeting Minutes

June 9, 2011

*The Rome Township Board Members held their regular monthly meeting June 9, 2011 in the Rome Township Hall. Members present were Al Boggs, Rick VanAkin, Harvey Warrick (during opening business), Rebecca Boggs, and Renee Previch. Community members present were Leo Oswald, Jack Branch, Bonnie Hunt, Linda Fisher, Christine and Kevin Irvin, Rich Yeider, Betty Jo Halliwill, and Rosa Dolman.*

## **Opening of Meeting**

At 7:00 p.m., A. Boggs called the meeting to order and led the Pledge of Allegiance.

## **Public Comment**

There was no public comment.

## **Opening Business**

A motion to approve the agenda, adding road dust and Jack Branch to the agenda, was made by R. VanAkin. The motion was seconded by R. Previch. The motion carried 4-0.

A motion to approve the May 12, 2011 Board Meeting minutes, with the correction of changing the First Federal Bank as the party who sent a check to the treasurer. The motion was made by R. Previch and seconded by R. VanAkin. The motion carried 4-0.

Mr. Schaedler presented a resolution and ordinance to formally adopt a planning commission. H. Warrick made of motion to add former spouse(s) to Section 5: Conflict of Interest. The motion was seconded by R. Boggs. The motion carried 5-0. A motion to adopt the resolution to support the adoption of the Ordinance to Confirm the Establishment of a Planning Commission with Zoning Authority was made by H. Warrick and seconded by R. VanAkin. The clerk took roll call: R. VanAkin – yea, R. Previch – yea, H. Warrick – yea, A. Boggs – yea, R. Boggs – yea. The motion carried 5-0. A motion to adopt the Ordinance to Confirm the Establishment of a Planning Commission with Zoning Authority, with the aforementioned addition, was made by H. Warrick and seconded by R. VanAkin. The clerk took roll call: R. VanAkin – yea, R. Previch – yea, H. Warrick – yea, A. Boggs – yea, R. Boggs – yea. The motion carried 5-0.

## **Reports**

**Zoning Administrator:** R. Yeider had 3 calls. Two were permits, one was a complaint.

**Treasurer's Report:** Previch reported the balances as of May 31, 2011. The OSB General Fund Checking Account had a balance of \$929.22, the OSB General Fund MMI had a balance of \$122,234.87, the First Federal General Checking Fund had a balance of \$4,980, the First Federal MMI account had a balance of \$250,409.51 (as of mid-March), and the Building Fund was at \$78,54.88.

R. Previch also reported that she and R. Boggs have installed dropbox on their computers. It is a program that allows both the clerk and the treasurer to access the same quickbooks file. A motion to accept the treasurer's report was made by R. VanAkin and seconded by R. Boggs. The motion carried 5-0.

**Clerk's Report:** The Clerk reported that she met with the representative from MCM Workman's Compensation. The township has dropped Accident Fund and transferred to MCM.

**Supervisor's Report:**

- Recycling will be the 18<sup>th</sup>.
- A. Boggs has a letter from the insurance services office. It explains how insurance is rated.
- There are minor changes to taxable values this year (slightly down from last year).

**Planning Commission:** The land use map was kept the same. There will be a public hearing on July 26 regarding the Wind Energy Conservation System ordinance.

**Accounts Payable**

Rome Township				
Monthly Check Detail Report				
May 10, 2011 through March 31, 2012				
Date	Num	Name	Memo	Amount
May 10, '11 - Mar 31, 12				
5/10/2011	BILL ...	Lanswee County Printing & Purchas...	101-253-727.postage 3/25-3/31	-9.90
5/10/2011	BILL ...	B S & A Software	\$520 to 101-209-836; \$430 to 101-253...	-950.00
5/10/2011	BILL ...	Mr. Brian Bovee	101-381-725 \$105; 101-381-860 \$36; ...	-220.29
5/12/2011	BILL ...	Con Tec Cast Metal Products	Inv. #29144; 101-276-727 Flags	-235.38
5/12/2011	6799	Amy DeLine		-35.13
5/12/2011	6800	Jeffrey Elwell		-35.13
5/12/2011	6801	Kevin D. Fisher		-35.13
5/12/2011	6802	Matthew Minnick		-66.94
5/12/2011	6803	Matthew Zellen		-35.13
5/12/2011	6804	Michael Griffith		-66.94
5/31/2011	BILL ...	Lanswee County Equilization Depart...	101-209-725 monthly assessor contract	-1,038.00
5/31/2011	BILL ...	Mr. Randy Parkhurst	101-276-932 cemetery mowing #1 & cl...	-1,250.00
5/31/2011	BILL ...	Mr. Fritz Kruse	101-265-930 monthly cleaning	-30.00
5/31/2011	BILL ...	MTA	101-101-958 annual dues	-1,168.20
5/31/2011	BILL ...	mta/wcaif	101-101-910 annual workman's comp	-560.27
5/31/2011	BILL ...	Consumers Energy	101-265-920 electric	-27.19
5/31/2011	BILL ...	OSB	101-265-961 QuickBooks	-183.95
6/6/2011		Richard L. VanAkin		-35.13
6/6/2011		Amy DeLine		-35.12
6/6/2011		Jeffrey Elwell		-35.12
6/6/2011		Kevin D. Fisher		-35.12
6/6/2011		Matthew Minnick		-66.94
6/6/2011		Matthew Zellen		-35.12
6/6/2011		Michael Griffith		-66.94
6/6/2011		Richard Yeider		-171.46
6/6/2011		Scott A Hunt		-94.35
6/6/2011	BILL ...	Mr. Brian Bovee	101-381-725 \$105; 101-381-860 \$36; ...	-171.00
6/6/2011	BILL ...	Mr. Randy Parkhurst	101-276-932 cemetery mowing #2	-1,000.00
6/6/2011	BILL ...	Ms. Rebecca Boggs	101-215-727 : reimbursement ink @ S...	-49.35
6/20/2011	6805	Alfred Boggs		-2,045.04
6/20/2011	6806	Harvey Warrick		-424.68
6/20/2011	6810	Richard L. VanAkin		-94.35
6/20/2011	6807	James Preovich		-2,358.75
6/20/2011	6808	Rebecca Boggs		-2,358.75
6/20/2011	6809	Renee Preovich		-94.35
6/20/2011	6811	Wayne Boggs		-11,670.00
7/1/2011	BILL ...	Cambridge Township	101-101-619 3rd quarter fire protection	-27,173.64
May 10, '11 - Mar 31, 12				

A motion to pay the bills was made by R. Preovich. The motion was seconded by R. VanAkin. The motion carried 5-0.

**Budget vs. Actual**

No changes were made to the budget.

**Order of Business**

- Road bids – A motion to accept the contracts for estimates # 1959 (Plank Rd., Bates to Morey – joint with Dover) and #1992 (ditching Plank Rd. west of Springville – joint with Dover) was made by R. VanAkin and seconded by R. Boggs. The motion carried 5-0. The amounts are \$15,046.19 and \$2,821.76, respectively
- Building permits – There was discussion of who should collect the money for building permits.
- Recycling – A. Boggs asked if anybody was interested in taking charge of placing the recycling sign out. Nobody volunteered.
- Board Communication – A. Boggs currently forwards emails from the MTA. He asked if the board members would like him to continue.
- Purchasing user license for QuickBooks – R. Preovich said that, in the future, we may need to purchase this license so that both she and the clerk can access the file simultaneously.

- Dusty Roads - According to R. VanAkin, Rome Township is at the bottom of the list for chloride this year.
- Jack Branch – Mr. Branch gave a report on behalf of the county commissioners.

**Public Comment**

Rosa Dolman wanted to discuss having a lawn maintenance ordinance. The Zoning Administrator will look into writing a ticket, since Mrs. Dolman’s neighbor is in violation of the noxious weeds ordinance.

Bonnie Hunt inquired about the proper procedure for land division. A. Boggs said that Hunt would apply with the equalization departments. Boggs said that he has seen it and sent it back to equalization.

**Closing**

At 8:34 pm, a motion to adjourn was made by R. VanAkin and seconded by R. Previch. The motion carried 5-0.

Respectfully submitted,

***Rebecca Boggs, Clerk***

Approved by:

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Al Boggs, Supervisor

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Date