

# Rome Township Board Meeting Minutes

February 13, 2008

*The Rome Township Board Members held their regular monthly meeting February 13, 2008 in the Rome Township Hall. Members present were Al Boggs, Renee Previch, Rick VanAkin, Harvey Warrick and Rebecca Boggs. Others present were Bonnie Hunt and Rich Yeider.*

## **Opening Business**

Al Boggs called the meeting to order at 7:05 pm and led the Pledge of Allegiance. No public comment was made.

One addition were made to the agenda: the former clerk's computer. A motion to accept the agenda, with the addition, was made by Previch and seconded by VanAkin. The motion carried 5-0. A motion to approve January 9, 2008 meeting minutes was made by Warrick and seconded by Previch. The motion carried 5-0.

## **Reports**

**Zoning Administrator:** The administrator reported that he had 3 calls, all junk related. He also claimed that he is in the process of trying to get Rome Road cleaned up.

**Treasurer's Report:** Previch reported the balances as of January 31, 2008. The General Fund Checking Account had a balance of \$-120.25, the General Fund MMI had a balance of \$149,626.36, the Tax Check account had a balance of \$40,860.26, the Tax Fund MMI had a balance of \$109,625.60 and the Building fund balance was at \$72,234.03. A motion to accept the treasurer's report was made by VanAkin and seconded by R. Boggs. The motion carried 5-0.

**Clerk's Report:** Boggs reported that notice was received that the township will be reimbursed for costs incurred in the January Presidential Primary Election. The clerk has sent documentation of specific costs to the state.

## **Supervisor's Report:**

- The city of Adrian is offering assistance for residents whose homes are in need of repair.
- Marty Marshall led Board of Review training on January 27<sup>th</sup>.
- On January 6<sup>th</sup>, the Supervisor attended the Michigan Township Association (MTA) Board of Review seminar, where he learned that everything involved in the Board of Review process must be documented.
- March 4<sup>th</sup>, 2008 will serve as the Board of Review's organizational day.
- March 12<sup>th</sup> and 13<sup>th</sup>, 2008 will be the Board of Review's appeal days.
- The Supervisor will be attending the upcoming conference on rural living and balance in agriculture. It will be hosted at Michigan State University.
- On March 11<sup>th</sup>, 2008, MTA will host the Capitol Conference in Lansing. This provides local governments with an opportunity to meet with state legislatures.
- On February 18<sup>th</sup>, A. Boggs attended the county MTA meeting in Adrian.
- On January 31<sup>st</sup>, A. Boggs and VanAkin attended the annual Lenawee County Road Commission meeting.

## Accounts Payable

### Rome Township Monthly Check Detail Report January 10 through February 13, 2008

◇	Date	◇	Num	◇	Name	◇	Memo	◇	Amount	◇
<b>Jan 10 - Feb 13, 08</b>										
▶	01/18/2008		6198		Betty Jo Halliwill		101-191-725		-175.16	◀
	01/18/2008		6199		Bonnie Hunt		101-191-725		-175.16	
	01/18/2008		6200		Norlene Peters		101-191-725		-175.16	
	01/18/2008		6201		Pamela Faust		101-191-725		-175.16	
	01/18/2008		6202		Pat Sanborn		101-191-725		-175.16	
	01/18/2008		6203		Ruby Rupert		101-191-725		-175.16	
	01/18/2008		6191		United States Treasury		38-6080954 fourth quarter		-1,692.82	
	01/18/2008		6192		Consumers Energy		101-265-920 Electric		-28.61	
	01/21/2008		6193		OSB				-1,490.32	
	01/31/2008		6194		Lenawee County Equilization Depa...		101-209-725 Monthly Assessor Con...		-1,208.33	
	01/31/2008		6195		Mr. Fritz Kruse		101-265-930		-20.00	
	01/31/2008		6196		Ms. Rebecca Boggs				-156.26	
	01/31/2008		6197		Region 2 Planning Commission		101-805-818 Zoning INfo and Recom...		-146.04	
	01/31/2008		6206		David Hunt				-92.35	
	01/31/2008		6207		Richard Yeider				-157.65	
	01/31/2008		6204		Frontier Communications		101-265-920 Town Hall Phone		-32.60	
	01/31/2008		6205		Mr. Brian Bovee		101-381-725		-162.79	
<b>Jan 10 - Feb 13, 08</b>									<b>-6,238.73</b>	

A motion was made by Warrick to pay the bills. The motion was seconded by VanAkin. The motion carried 5-0.

### Order of Business

- Scheduling of budget planning meeting – The Board decided to hold the budget workshop on March 12<sup>th</sup>, 2008 at 6:00 pm, with a public hearing at 7:00 pm. This will need to be published in the newspaper.
- Budget Amendment – It was decided that \$100 will be moved from account # 101-215-727 (clerk expenses) to account # 101-215-860 (clerk mileage).
- Reducing size of Planning Commission – It was suggested that the Planning Commission consider having meetisn quarterly instead of monthly. VanAkin will gather responses to this recommendation at the next planning commission meeting.
- Getting a “Vote Here” sign for election site – A. Boggs has volunteered to get/make a sign that says “Vote Here” to be posted at the Rome Grange Hall on election days.
- Setting Board of Review dates - A resolution was made to set the Board of Review dates to March 12<sup>th</sup> and 13<sup>th</sup>, 2008. The motion was made by Warrick and seconded by VanAkin. Roll call was taken: VanAkin – aye, Previch – aye, Warrick – aye, A. Boggs – aye, R. Boggs – aye. A notic will be published in the newspaper.
- Allowing residents to appeal to Board of Review by mail - A. Boggs made a motion to adopt a resolution that would allow residents of Rome Township to appeal to the Board of Review by mail. The motion was seconded by Warrick. The motion carried 5-0.
- Adopting poverty exemption guidelines – A resolution to implement guidelines for poverty exemption, based on income and assets was passed. The motion to adopt the resolution was made by R. Boggs and seconded by Previch. Roll call was taken: VanAkin – aye, Previch – aye, Warrick – aye, A. Boggs – aye, R. Boggs – aye.
- Ordering portable toilet for Board of Review – The clerk will order 1 portable toilet from Balck Swamp, to be delivered to the Township Hall on March 3 and picked up on March 17.

- Former clerk's computer – A. Boggs is going to take the former clerk's computer to his home and use it for township business.

**Closing**

A motion to adjourn was made by Warrick and seconded by R. Boggs. The motion carried 5-0.

Respectfully submitted,

Rebecca Boggs, Clerk

Approved by:

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Al Boggs, Supervisor

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Date