

# **ROME TOWNSHIP BOARD**

## **Meeting Minutes**

**December 13, 2006**

Members Present: Rick VanAkin, Renee Previce, Harvey Warrick, Al Boggs, and Dana Harrison.

Others Present: Mr. Yeider, Mr. Griffith, Amy DeLine and other members of the community.

A. Boggs called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### **PUBLIC COMMENT:**

Public Comment began at 7:02 and ended at 7:02.

### **ADDITIONS TO THE AGENDA:**

1. Special Use Permit Form (recommended by Planning Commission)
2. Web Master
3. Budget Amendments
4. Land Divisions
5. Citizens Planner

A motion to approve the agenda with additions was made by R. Previce and seconded by R. VanAkin; motion carried 4-0.

### **APPROVAL OF MINUTES:**

There being no changes suggested to the minutes of the November 8, 2006 meeting, A. Boggs stated the minutes stood approved as presented.

### **ZONING ADMINISTRATOR REPORT:**

Mr. Yeider made two calls and traveled five miles.

### **TREASURER'S REPORT:**

R. Previce presented the Treasurer's Report. A motion was made by R. VanAkin and seconded by D. Harrison to accept the Treasurer's Report; motion carried 4-0.

### **CLERK'S REPORT:**

The township has received refund for election equipment in amount of \$4,754.75.

### **SUPERVISOR REPORT:**

1. Rural Extension Committee sponsoring a Rights of Farmers seminar at the Extension Office on January 25, 2007, \$15 fee, 6:15 p.m. – 8:00 p.m.
2. Citizen Planner Program beginning February 17, 2007, \$75 per session, there will be seven sessions. Certification received upon completion.
3. Region 2 Annual meeting January 11, 2007, Jackson, Darryl's Restaurant.
4. Discussion held in Lansing regarding disbanding Broadband Authority. Dudley Spade and Cameron Brown are looking for feedback.
5. Planning Commission appointments take place in February. Contact A. Boggs if interested in an appointment.
6. Special Planning Commission meeting scheduled for December 19, 2006 meeting cancelled.

**ACCOUNTS PAYABLE:**

Invoices Received:

<b>Staples</b>	<b>167.14</b>
<b>Lenawee County Purchasing &amp; Printing 138 pieces mailed</b>	<b>59.82</b>
<b>Rudy Hanna 20 visits = 700, 348 miles = 139.20</b>	<b>839.20</b>
<b>Mr. Yeider 6 inspections = 120, base 100, 71 miles = 28.4</b>	<b>248.40</b>
<b>Lenawee County Treasurer property tax refund</b>	<b>85.45</b>
<b>Dana Harrison – reimbursement election supplies (food)</b>	<b>49.60</b>
<b>Lenawee County Equalization monthly bill</b>	<b>1208.33</b>
<b>TDS – clerk phone</b>	<b>28.66</b>
<b>Frontier communications</b>	<b>32.57</b>
<b>Mr. Schaedler</b>	<b>136.00</b>
<b>Consumers Energy</b>	<b>36.94</b>
<b>Brian Bovee</b>	<b>308.40</b>
<b>Fidlar Doubleday election memory card coding and test deck</b>	<b>346.95</b>
<b>Mr. Hunt – sexton base rate</b>	<b>100.00</b>
<b>Visa</b>	<b>51.05</b>
<b>Board of Review</b>	<b>108.72</b>
<b>Board and Planning Commission Quarterly Salary</b>	<b>9039.13</b>
<b>Cambridge Fire Protection Quarterly</b>	<b>9551.50</b>
	<b>22397.86</b>

Road Commission invoices totaling \$17,736.89 have been put on hold until itemized detail can be provided. A motion to approve accounts payable was made by A. Boggs, seconded by R. VanAkin; motion carried 5-0.

**ORDER OF BUSINESS:**

1. Audit Report – Mr. Rubley reported total assets \$284,459, total liabilities \$112,275, net year end assets as of March 31, 2006 - \$218,910. He stated Rome Township received an unqualified opinion which is the best that can be obtained.
2. Board of Review Appointments – R. VanAkin made a motion that Sharon Denney, Harold Faust, and Myrtle Mapes be reappointed; R. Previch seconded; motion carried 5-0.
3. Board of Review Training – A. Boggs made a motion that the Board of Review members attend training on February 17, 2007 at \$75 per person (total \$300) plus mileage; H. Warrick seconded; motion carried 5-0.

4. Set Date of Budget Session – Although discussion recommended a January date, one was not determined. To be discussed at January meeting.
5. Names on Bank Account – A. Boggs proposed his name be added to bank account so he can obtain information. R. Preovich to check with bank to see if A. Boggs able to obtain information via intranet but with restricted access (view only) or if she can download file and e-mail to A. Boggs. If neither of these solutions available, R. Preovich will copy bank statements for A. Boggs.
6. Cemetery Ordinance – Discussion held. H. Warrick made a motion this item be tabled until the Board receives Mr. Hunt’s input, R. VanAkin seconded; motion carried 5-0.

**ADDITIONS TO THE AGENDA:**

1. Cambridge Fire Department Update – Jeff reported there were 61 calls in Rome Township this year. Twelve were different types of fires, 14 were accidents and the balance rescues. Received new truck in January at cost of \$440,000 (compressed air foam system). They have added one person to the station to improve coverage. There will be a grain rescue training with the new rescue tube in March or April.
2. Special Use Permit Form – D. Harrison made a motion to approve the Special Use Permit form recommended by the Planning Commission with the deletion of #4; R. VanAkin seconded; motion carried 5-0.
3. Web Master – Discussion held whether contract should be renewed with Mr. Kea at a cost of \$500 per year. R. Preovich expressed interest in taking this over. H. Warrick made a motion that R. Preovich become new Web Master at completion of contract. R. Preovich to meet with Mr. Kea for training; R. VanAkin seconded; motion carried 5-0.
4. Budget Amendments – Tabled until January meeting.
5. Land Divisions – Discussion held regarding process and fees. A. Boggs will contact M. Marshall for information.
6. Citizens Planner – R. VanAkin made a motion to send Amy DeLine to these classes, A. Boggs seconded; motion carried 5-0.

**COUNTY COMMISSIONER UPDATE:**

Mr. Branch was unable to attend. A. Boggs reported Drain Commission collected 270,000 gallons of septic for new project at Rollin/Woodstock septic system. If this project works it will save the county thousands of dollars.

**PUBLIC COMMENT:**

Public Comment opened at 9:36 p.m. and closed at 9:48 p.m.

R. VanAkin made a motioned that the meeting be adjourned, H. Warrick seconded; motion carried 5-0.

Respectfully submitted,

Dana Harrison

Minutes approval date: \_\_\_\_\_

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Alfred Boggs, Supervisor

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Dana Harrison, Clerk