

## **Rome Township Board Meeting January 14, 2004**

Members present: Al Boggs, Harvey Warrick, Renee Previch, Rick VanAkin, Amy DeLine.

Others present: C. Schultz, B. Halliwill, A. VanAkin, and Township Attorney Mike Sauter.

Supervisor Boggs called the meeting to order at 8:04 p.m. and led the Pledge of Allegiance.

### **ADDITIONS TO THE AGENDA:**

1. Lenawee County Chamber Economic Study.
2. Tables and chairs for Township Hall.
3. Parking at Township Hall

A motion by R. Previch to approve the agenda with three additions was seconded by R. VanAkin, motion carried 5-0.

### **PUBLIC COMMENT:** None

Meeting minutes for December 10, 2003 were declared approved by Supervisor Boggs.

### **ZONING ADMINISTRATOR REPORT:**

The Zoning Administrator was unable to attend. After a discussion regarding complaint findings, it was agreed to have the Zoning Administrator send a letter to complainant, and a copy to the Rome Township Board, with a thorough explanation of findings for each complaint on the complaint form. Clerk to draft letter.

### **TREASURER'S REPORT:**

A motion was made by R. VanAkin to accept Treasurer's report, seconded by H. Warrick, carried 5-0.

### **CLERK'S CORRESPONDENCE:**

1. In the process of getting new W-4 forms signed by township wage earners.
2. Board has an offer of \$500.00 for three pieces of furniture.
3. Report on obtaining payroll program from Resource. Rick VanAkin moved to purchase Quick Books Non-Profit Version Software for the township accounting, seconded by H. Warrick, motion carried 5-0.

### **ASSESSOR'S REPORT:**

Personal Property Tax Forms are being returned to Assessor.

### **SUPERVISOR'S REPORT:**

1. Brief overview of Rome Township Board meeting with the Road Commission on 1-14-04.
2. County MTA Meeting will be on Monday, 1-19-04 at 7:30 p.m. at the Human Service Building.
3. Will be attending the Education Conference in Lansing at the end of the month.

### **ORDER OF BUSINESS:**

1. Township Attorney, Mike Sauter gave an overview of the reason for a Township Newsletter. Would like to have residents with Home Occupations to register with the township. Bulk mail rates \$.248 plus Annual Fee of \$150.00 and a Permit Number Fee of \$150.00. Alternative distribution, such as e-mail and personal delivery, was discussed. There was a discussion on junk car removal.
2. Attorney, Mike Sauter, reviewed the comments made by Region 2 Planning Commission with regards to the Zoning Ordinance Amendments submitted by the Rome Township Planning Commission. A motion to approve the zoning ordinance amendments as corrected by Township Attorney, Mike Sauter, was made by R. VanAkin, seconded by R. Previch, carried 5-0. A summary will be drafted and published.
3. Supervisor Boggs distributed a proposed Rome Township General Appropriations Act and asked board members to review it for budget meeting.
4. Meeting to work on budget was scheduled for January 19, 2004 at 6:30 p.m.
5. It was decided to send a letter to Lenawee Chamber Foundation to inform them we would not be interested in donating \$2,000.00 at this time.
6. A discussion took place regarding replacement of table and chairs and selling current township furniture. Prices to be presented at next meeting.
7. There was a brief discussion about the parking situation at the township hall. Harvey and Al will work on this.

**ACCOUNTS PAYABLE:**

A motion was made by H. Warrick to approve payment of bills, seconded by R. VanAkin, motion carried 5-0.

**PUBLIC COMMENT:**

Public comment time opened at 9:30 p.m. and closed at 9:34 p.m.

A motion made by H. Warrick to adjourn at 9:35 p.m. was seconded by A. DeLine, motion carried 5-0.

Respectfully submitted,

Amy DeLine

Minutes approval date: \_\_\_\_\_

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Alfred Boggs, Supervisor

\_\_\_\_\_  
Amy DeLine, Clerk