

**ROME TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
November 24, 2009  
Rome Township Hall**

Chair, Mike Griffith, called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

**ROLL CALL:** Mike Griffith, Matt Minnick, Jeff Elwell, Rick VanAkin, Matthew Zellen, Amy DeLine and Kevin Fisher were all present.

**OTHERS PRESENT:** Betty Jo Halliwill, Dave Suydom, and Rome Township Supervisor Al Boggs

**MINUTES:** Matthew Zellen moved to approve the September 22nd, 2009 meeting minutes with the following changes:

Change sentence from “Amy DeLine then asked that we make allow the Logan’s to have two (2) horses on the property if need be” to “Amy DeLine then asked that we allow the Logan’s to have two (2) horses on the property if need be.”, seconded by Rick VanAkin, motion carried 7-0.

Matthew Zellen moved to approve the October 13<sup>th</sup>, 2009 meeting minutes with the following changes:

Under Roll Call Vote, change Matthew Zellen vote of “YES” to “ABSENT” seconded by Amy DeLine, motion carried 7-0.

**ADDITIONS TO THE AGENDA:** None

**AGENDA APPROVAL:** Amy DeLine moved to approve the November 24th 2009 agenda, seconded by Matthew Zellen, motion carried 7-0.

**PUBLIC COMMENT:** Dave Suydom asked how specific of a site plan is needed for the special use application. Mr. Suydom was told to make sure that the special use application is turned into the township as soon as possible as the neighbors will need to be notified in addition to it having to be published in the paper 15 days prior to the meeting. Also, in regards to the notification process of the planning commission, Amy DeLine asked that when taking roll call, a question should be asked if anyone was informed of someone’s intention of being absent.

**TOWNSHIP BOARD REPRESENTATIVE REPORT:** Rick VanAkin informed the commission that Kevin Fisher was summoned to the Township Board to explain his multiple absences. A letter was sent to the Township Board from Matt Minnick informing the Board of the absences. Rick VanAkin informed the Board that Kevin had called him on at least two occasions informing him that he was not going to be able to make it to the meeting. A rather lengthy discussion ensued regarding the notification process of members intending on being absent. In addition to the notification process there was also discussion regarding the lack of work being completed from the Planning Commission. Kevin Fisher made a motion to meet every month besides December, the motion was not seconded. The motion was dead.

**ZONING BOARD OF APPEALS REPRESENTATIVE REPORT:** No Meeting

**ZONING ADMINISTRATOR REPORT:** Zoning Administrator Was Not Present

**PLANNING COMMISSION CHAIR REPORT:** Nothing to Report

#### **ORDER OF BUSINESS**

- 1. Review Outdoor Wood Stove Ordinance with Changes from Mr. Schaedler.** Mr. Schaedler provided the Planning Commission with a copy of the Outdoor Wood Fired Boiler Ordinance with his changes and recommendations. The Planning Commission reviewed the Ordinance and made the following changes and recommendations:  
Under Section 4 Definitions remove the seconded sentence from Sub-Section 4.1.  
Section 6 now becomes Section 5, Section 7 becomes Section 6, Section 8 becomes Section 7, Section 9 becomes Section 8 and Section 10 becomes Section 9.  
Add Sub-Section 5.5 “Any variation from this section will require a Special Use Permit from Rome Township.”  
Under Section 9 Sub-Section 9.2 add Section 14.15 from Rome Township Zoning Ordinance.
- 2. Review Power Generation Wind Mill Ordinance:** This item was not un-tabled.

**MEETING DATES:** The next Planning Commission Meeting will take place January 26th, 2010 at 7:00pm.

**PUBLIC COMMENT:** Betty Jo Halliwill asked a question regarding the Planning Commission absence notification process. She asked that if one person called another and the person that was called did not show up, how would anyone know if the other person

would be attending the meeting. Mike Griffith suggested that if someone does plan on missing a meeting to contact himself or Matt Minnick.

**ADJOURNMENT:** Rick VanAkin moved to adjourn at 8:30 p.m., seconded by Jeff Elwell, motion carried 7-0.



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Matt Minnick  
Secretary  
Rome Township  
Planning Commission

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Mike Griffith  
Chairman  
Rome Township  
Planning Commission